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AN INTRODUCTORY GUIDE TO HVI MEMBERSHIP AND PRODUCT CERTIFICATION[©]



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An Introductory Guide to HVI Membership and Product Certification

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Greetings From HVI Headquarters!

Your interest in HVI is appreciated and we hope you will decide to invest in HVI's programs and services. This document should answer many of the questions you may have and provide details about the organization and its activities.

HVI is a nonprofit trade association comprised of the many of the world's leading manufacturers of residential ventilating products. HVI currently serves members in North America, Europe and Asia.

The HVI product scope includes all residential ventilating equipment and devices that are permanently mounted in buildings. This includes mechanical ventilating devices such as bath fans, other room exhaust fans, inline fans, multi-port exhaust fans, range hoods, whole house fans, powered attic ventilators and heat recovery ventilators. Also included are passive/static air inlet/outlet vents for living, attic and crawl spaces.

HVI supports its members through a variety of market-oriented services, with emphasis on engineering standards, technical applications and product performance tests. The HVI-Certified Ratings Program is often considered to be its most important program. Engineers, specifiers, builders, code officials, government agencies and consumers trust our web-based Certified Products Directory for dependable performance information. The directory is updated regularly and can be found at www.hvi.org.

HVI product certification can be obtained only after certain requirements are met. Companies planning to request certification on a product need to arrange for the product to be tested at an HVI-Designated third party laboratory. Before testing is performed, the company should clarify to lab personnel that it expects to request HVI certification.

Companies interested in testing products with the intention of obtaining HVI certification are encouraged to become familiar with the requirements and alternatives. Companies should decide which avenue is best for their needs and whether they want to be an active participant in the organization.

Usually, companies interested in earning HVI product certification will request membership in HVI before or concurrent with initial product certification requests. Membership is not required but most companies consider it advantageous. Members receive discounted fees for some services including testing and certification. Also, membership provides the opportunity to participate in the development and maintenance of the programs. Alternatively, manufacturers may enter into a Non-member Certification Agreement with HVI and pay prescribed fees for participation in the Certified Ratings Program.

Any business that is engaged in marketing and selling complete residential ventilation products under its trade names in the United States and/or Canada, and has control over the design or manufacturer of these products, is eligible to apply for Regular Membership. Any business that is engaged in supplying products and/or services to Regular members of HVI is eligible to apply for Associate membership.

I encourage you to review the information in this guide and on our website, consider membership and participate in your industry association.

If you have any questions please contact the HVI staff.



Benefits of Membership

There are many benefits to becoming an HVI member. The HVI Certified Ratings Program (CRP) levels the playing field for its participants and for consumers. The HVI certification label on your product indicates to consumers that yours is a quality product which performs as advertised. There is no better program in the world for certification, verification and challenge of standardized, off-the-shelf residential ventilation products. HVI certification is gaining ever-wider recognition in building codes as well as other programs, such as Energy Star, where performance specification is required for residential products. There is an increasing awareness of the HVI certification program among inspectors, engineers, contractors and builders.

The web-based Certified Products Directory serves members and consumers very well, providing information regarding the actual performance of products, and allowing for quick updates as production modifications are made to products.

HVI members develop common industry positions on government, NAHB and building code issues. Test standards, procedures and guidelines are reviewed and revised on a regular basis. HVI members also participate in marketing programs that increase awareness of the benefits of home ventilation to consumers and the trade industry.

Becoming an HVI member is an important first step in raising the credibility of your company through certified ratings, complying with standards and procedures, and market awareness.

Recently, we surveyed the membership to find out why our newest members decided to join and why our long-time members choose to remain involved. Here are some of the comments we received:

New members

- “We believe in the mission of HVI which we take to be to improve people’s lives by having better ventilation systems in their homes, systems that truly perform as they are expected to perform.”
- “Because the ventilation applications have so many variables, we wanted third party testing to ensure our clients that they can trust the published figures to be consistent with their expectations. Too often in our industry, published information does not necessarily meet the actual performance results.”
- “Our commercial and retail accounts told us that we must be HVI certified before they would buy our products. We also view HVI as a stepping stone to help get our company exposure in the market so we can better compete commercially and at retail. Last, all of our competitors were already listed, and we definitely did not want to be the left out.”



Long-time members

- “Membership in HVI provides a seal of credibility that assures customers and specifying engineers that we have a quality product that works as we claim. HVI certification provides our sales people an important fact that makes them more confident and helps our customers feel good about choosing our products.”
- “HVI provides a forum where the membership can accomplish certain objectives that we could not accomplish alone. For example, dryer booster fans would have been banned by building codes for no reason aside from paranoia. Members banded together and provided strong technical evidence that corrected the mistaken opinion and showed the benefit of dryer booster fans so well that they may be required in certain situations.”
- “HVI certification is a prerequisite for Energy Star listings.”
- “Active participation in the various committees has helped our company stay on the leading edge of both technological developments and market trends. We are kept informed about key regulatory changes in both the US and Canada. We are aware of important safety issues and trends.”
- “We have remained a member of the organization because we, as a company, value the credibility that HVI Certification gives our products. We also value HVI’s continued efforts to educate builders, consumers and installers on the essential part ventilation plays in providing better indoor air quality in the buildings where we all work and live.”
- “We continue to be active in HVI to ensure the organization is unbiased towards product types and try to make sure the certification and verification programs are internally effective and requested by specifying agencies.”
- “We value the opportunity to establish business and personal relationships with all the key players in our industry.”
- “HVI provides us with a formal means to challenge and verify another manufacturer’s product specifications.”



History and Purpose

Founded in 1955, HVI today represents a wide range of home ventilating products including bathroom fans, kitchen range hoods, downdraft kitchen fans, inline fans, heat/energy recovery ventilators, single and multi-port exhaust fans, exterior mounted fans, balanced ventilators, whole house cooling fans, powered attic ventilators, passive fresh air inlets and static ventilation devices for attics and crawl spaces.

Today, HVI represents manufacturers from the United States, Canada, Asia and Europe, producing the majority of the residential ventilation products sold in North America. The HVI Certified Ratings Program was created to provide a fair and credible method of comparing ventilation performance of similar products. Not only are products certified, but a random verification program ensures that those products continue to meet their original performance ratings.

All testing for certification and verification is performed by laboratories independent of any manufacturer. The test standards utilized for testing are, in most cases, developed by HVI using national and international consensus methods. In a few cases, test standards previously developed by other agencies are recognized and adopted by HVI. A complete list of certified products, manufacturers and products can be found in the Certified Products Directory.

HVI Certification has been accepted and recognized as the method of performance assurance by many agencies and programs some of which include:

- ASHRAE Standard 62.2
- Energy Star Ventilation Products Program
- Energy Star Indoor Air Plus Package
- US Department of Housing and Urban Development
- US Department of Energy - Bonneville Power Administration
- US DOE Building America Program
- Canadian National Building Code
- R2000 Housing Program - Canada
- Ontario Building Code
- British Columbia Building Code
- Quebec Building Code
- 2006 Washington State Ventilation and IAQ Code
- 2008 California Title 24
- 2008 California Title 20
- Minnesota Energy Code
- Texas State Mechanical Code
- USGBC LEED for Homes Program
- NAHB/ICC National Green Building Standard
- RESNET Home Rating System
- Building Performance Institute Home Rating System
- American Lung Association Health House Program
- National Electrical Manufacturers Association
- Most Green Building programs



Strategic Plan

Adopted December 2008

The current strategic plan was adopted by the Board of Directors on December 9, 2008 at the HVI Strategic Planning Meeting in Wauconda, IL USA.

Values

1. Credibility – Ensure belief and trust in everything we do
2. Excellence – Strive to be outstanding and superior in all our efforts and activities
3. Fairness – Maintain a level playing field
4. Integrity – Participate and run HVI with high moral principles and sound professional standards
5. Leadership - Strive for organization to be a leader in the industry; encourage members to take leadership roles within the industry and HVI
6. Participation - Encourage involvement from members in all of our activities
7. Responsibility – Provide service to the public and the constituents
8. Rigor – Ensure due process in a timely manner
9. Teamwork – Promote collaboration, networking, respect
10. Transparency – Operate completely openly and frankly with no hidden agendas

Vision

To become the leading name in performance certification of residential ventilation products, providing the link between ventilation and healthy, energy-efficient homes

Mission

To serve consumers and members by advancing residential ventilation for healthier living. HVI accomplishes its mission through activities that are done more efficiently as a group including:

- Providing certification of product performance
- Providing consumer information
- Participating in building code activities
- Providing a forum for the industry to meet and discuss common issues

Goals

1. Provide high value to membership
2. Establish and promote the link between healthy living, HVI and ventilation
3. Grow the ventilation industry
4. Become the authority on residential ventilation

Tagline

Advancing the Value of Residential Ventilation for Healthier Living®



Board of Directors

Oct 2010 – Oct 2011

Mr. Jim Boldt – Chairman of the Board Mr. Boldt is Group Vice President of Engineering Broan-NuTone LLC located in Hartford, Wisconsin. His contributions to HVI include serving as past chair of the Indoor Air Quality Committee. Broan-NuTone LLC has been a member of HVI since 1955.

Mr. John C. Fox, P.E. – Vice Chair/Treasurer Mr. Fox is CEO for Air King Ventilation located in West Chester, Pennsylvania. He has been involved with both commercial and residential HVAC systems since 1983. Air King manufactures a wide range of products including kitchen ventilation, bathroom ventilation, industrial ventilation, heaters, humidifiers, central vacuum systems and other residential and commercial products.

Mr. Russell Pope – Secretary Mr. Pope is the Senior Standards Engineer and Residential Product Manager for Soler & Palau USA (a division of Soler & Palau Ventilation Group) strategically located in Jacksonville, Florida. Soler & Palau Ventilation Group manufactures and distributes products ranging from motorized impellers to the largest commercial ventilation products used on nearly every continent in the world.

Mr. Peter Grinbergs – Immediate Past Chair Mr. Grinbergs is Director of Product Development and Engineering for Airia Brands Inc. located in London, Ontario. Airia Brands Inc. manufactures Lifebreath clean air furnaces, heat and energy recovery ventilators, blending ventilators, inline fans and air cleaners to improve indoor air quality and increase energy efficiency in homes. Airia Brands Inc. has been a member of HVI since 1991.

Mr. Daniel Forest – Member-at-Large Mr. Forest is Vice President of Technology and Product Development for Venmar Ventilation Inc. Venmar Ventilation Inc. is located in Drummondville, Quebec. Venmar Ventilation Inc. manufactures range hoods, heat and energy recovery ventilators and whole house ventilation systems. He currently serves as Chairman of HVI's Certification Committee.

Mr. Mario Lavoie – Member-at-Large Mr. Lavoie is the Operation & Product Manager for Imperial Air Technologies which specializes in the manufacture of residential heat & energy recovery ventilators along with air filtration systems. A division of Imperial Manufacturing which produces more than 7,000 HVAC products from facilities in New Brunswick, Nova Scotia, Ontario, Quebec and the United States, its combined manufacturing and warehouse space totals more than 550,000 square feet. Imperial Air Technologies has been a member of HVI since 2002.

Mr. Terry Siegel – Member-at-Large Mr. Siegel is the President of The Siegel Corp. and the managing partner of Ventamatic, Ltd. (previously Butler Ventamatic Corp.) located in Mineral Wells, Texas. Ventamatic manufactures power ventilation products, whole house fans, static vents, bathroom exhaust fans and portable fans. Mr. Siegel has been involved in providing air movement products to the HVAC industry since 1972.

Mr. Don Stevens – Member-at-Large Mr. Stevens is the National Research and Development Manager for Panasonic Home and Environment Company. His responsibilities include all ventilation product R&D, national and state code development, and national standard development. Don worked as a consultant for nearly twenty years for a variety of manufacturers in the area of energy efficient ventilation product development, and the state, regional, and national codes and standards that affect them. A former Chair of HVI, he is also the Vice Chair of ASHRAE SSPC 62.2.

Mr. Doug Steege – Member-at-Large Mr. Steege is the Vice President of Marketing and Sales for RenewAire, LLC in Madison, Wisconsin which manufactures ventilation fans and energy recovery ventilators. Doug also serves as the Chair of the HVI H/ERV Committee.

Mr. John Harper – Ex-officio Member (non-voting) Mr. Harper is Ventilation Consultant with JDH Consultants LLC, representing Tamarack Technologies, Inc. Mr. Harper is a 45-year veteran of the ventilation industry with 35 years of his tenure with NuTone Inc. He currently serves as Chairman of HVI's Engineering Committee. In addition, he has consulted with Ortech Distributors, Texas A&M University (ESL) and Ventamatic, Ltd.



HVI Staff

Please feel free to contact any member of the HVI staff with your questions regarding HVI and its programs.

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*All amounts are shown in U.S. dollars and are required to be paid in U.S. funds.

Annual Dues, Fees and Assessments*

Effective October 6, 2009

Annual Dues

Regular Members	\$ 3,000 (first year); \$ 2,000 (subsequent years)
Associate Members	\$ 2,500 each year
Non-members	n/a

Annual Meeting Assessment

This is a "use it or lose it" assessment which is credited toward your attendance at one of the two HVI meetings held each year.

Regular Members	\$ 325
Associate Members	\$ 325
Non-members	n/a

Annual Shipping Assessment

This assessment applies to all Non-members who have HVI-Certified products listed; This assessment also applies to all Regular Members irrespective of whether they have HVI-Certified products listed

Regular Members	.0008 X \$ value of all shipments (8/100 of 1%)
Associate Members	n/a
Non-members	.0009 X \$ value of all shipments (9/100 of 1%)

<u>MAXIMUM</u>	<u>MINIMUM</u>	<u>FIRST YEAR</u>
Members - \$65,300	Members - \$ 1,500	Members - \$ 1,500 (flat rate)
Non-members - \$80,300	Non-members - \$ 2,000	Non-members - \$ 2,000 (flat rate)

Certified Ratings Program

This program participation fee is separate and distinct from any laboratory testing fees which each company negotiates directly with the testing labs, not HVI.

Regular Members	waived
Associate Members	n/a
Non-members	\$ 1,500 each year

Certified Product Directory Listings (Required)

These fees apply to companies who have HVI-Certified products listed

Members - Proprietary-Primary Brand Name	1 st brand name complimentary
Members - Proprietary-Additional Brand Names	\$ 300 per brand per year
Members - Non-Proprietary Other Companies/Distrs	\$ 500 per brand per year
Non-members - Proprietary-Primary Brand Name	\$ 1,800 per brand per year
Non-members - Proprietary-Additional Brand Names	\$ 600 per brand per year
Non-members - Non-Proprietary Other Companies/Distrs	\$ 1,000 per brand per year

Verification Testing Fees

Verification testing is explained in *HVI Publication 920*©. These fees apply to companies who have HVI-Certified products. Each company is responsible for all laboratory testing expenses plus open-market procurement costs of product(s) plus administrative costs. Cost of verification varies widely depending on product type. For an informal estimate of the costs, please contact HVI Staff.

Challenge Testing Fees

Challenge testing is explained in *HVI Publication 920*©. The company losing the challenge is responsible for all laboratory testing expenses.



Certified Ratings Program

PRODUCT CERTIFICATION PROCESS

BASIC STEPS

1. Review *HVI Publication 920*© to better understand the Certified Ratings Program. You can download the publication from HVI's website at <http://www.hvi.org/resourcelibrary/procedures.html>.
2. Determine if your products fit into the HVI project categories. (see *HVI Publication 920*©, Section 3.17 "Product Categories")
3. Decide whether your company would like to certify as a Member or Non-member. The fee structures are different for Members and Non-members.
4. If you choose to certify as a Member, complete the HVI Membership application form and submit appropriate payment and supporting documentation to HVI Headquarters.
5. Contact HVI-Designated labs to arrange for product testing. (HVI does not operate its own lab. All testing is performed by independent third-parties.)
6. Forward copies of official lab test reports to HVI along with a completed Certification Request form for each model you wish to have certified. A Manufacturer has one year from certification of the first product in a Product Category to complete the certification of all products in that category. A base/derived model spreadsheet is also required.
7. For assistance or clarification of any step in the certification process, please contact HVI staff at cpd@hvi.org or 847.416.7257.

DOCUMENTS YOU'LL NEED

- *HVI Publication 915: HVI Loudness Testing and Rating Procedure* © (available from HVI website)
- *HVI Publication 916: HVI Airflow Test Procedure* © (available from HVI website)
- *HVI Publication 920: HVI Product Performance Certification Procedure Including Verification and Challenge* © (available from HVI website)
- *HVI Publication 925: HVI Label and Logos Requirements* © (available from HVI website)
- HVI Bylaws and Corporate Policies (contact HVI staff)
- HVI Annual Dues, Fees and Assessments Listing (in this guide)
- List of HVI-Designated Laboratories (in this guide)
- HVI Member Application Form (in this guide)
- HVI Product Certification Request Form – fans (contact HVI staff)
- HVI Product Certification Request Form – H/ERVs (contact HVI staff)
- HVI Base/Derived Model Spreadsheet – fans (contact HVI staff)
- HVI Base/Derived Model Spreadsheet – H/ERVs (contact HVI staff)



Certified Ratings Program CERTIFICATION TIPS

Below are some “tips” for completing HVI’s certification request forms. The tips are reprinted from HVI’s quarterly e-newsletter, “Fan mail”.

TIP: Submit your accurate, complete requests for product certification no later than the 25th of each month to ensure publication in the following month’s Certified Products Directory. Contact HVI staff for the most current forms and instructions.

TIP: Energy-to-run-fan (Watts) must be certified and published in the HVI Certified Products Directory to qualify for the Energy Star rating. If you are not planning to rate your product with Energy Star, for whatever reason, Watts ratings are optional for HVI Certification purposes. In the past, listing Watts in the directory has been optional. For detailed instructions on completing the required forms for HVI and Energy Star, please contact Jan Marshall, HVI Certification Program Manager.

TIP: Using HVI Marks on Web sites and Printed Advertisements



HVI MEMBER HVI Member Logo - The purpose of the HVI Membership Logo is to indicate that a company is an HVI member in good standing. Appropriate placement of this logo would be on a Web site home page or on a catalog inside front or back cover where other industry affiliations are noted.



The HVI-Certified Label – This label (and other approved versions of the Label) may only be used by HVI Members in good standing or non-members that meet product certification requirements described in *HVI Publication 920*©. It may be used only in connection with those products that are currently HVI-Certified and should appear next to the product or description. The Label must clearly refer to specific HVI-Certified products and may not appear on any page of a Web site or publication exclusively containing products that are not HVI-Certified.

Before using an HVI Trademark, be sure that it is the most CURRENT version. For examples of all current HVI Marks and additional information on usage, see *HVI Publication 925*©.

TIP: HVI Certification of multiple-speed products requires that the products’ basic ratings be certified at maximum speed. Certifying ratings at other speeds is optional. If, however, you plan to seek Energy Star status for products, ratings at all operating speeds must be HVI-Certified.

TIP: Certification of low-sones fans (less than 1.5 sones) through HVI requires that laboratory testing be completed using the six-microphone array method. Riverside Energy Efficiency Laboratory (REEL), formerly Energy Systems Lab, in College Station, Texas is currently the only HVI-Designated lab equipped with this newer testing technology which replaces the rotating boom equipment. Products to be certified at 1.5 sones or more may be tested with either the six-mic array or the rotating boom, but all products will now be verified using the six-mic array even if they were initially certified using the rotating boom. No retesting of products already certified is required.



CERTIFICATION TIPS, continued

TIP: HVI Certification of a product is based on a lab report(s) from tests conducted on a single unit. Airflow tests are conducted first, immediately followed by sound testing if required. Once the basic ratings for a model are certified, additional ratings for speeds or discharges may not be added unless the tests were completed on the same mounted unit used for the basic ratings and at the same time. Lab results from verification testing may not be combined with ratings from original certification data.

TIP: Following product testing at one of the HVI-approved laboratories, you may receive what lab representatives may refer to as a “certified lab report” which bears the signature of the Laboratory Director or Laboratory Manager attesting to the accuracy of the test data. Does this mean the product is now HVI-Certified? **NO, absolutely not!** While the lab report is an integral component of the HVI Certification process, in and of itself, the lab report has no official distinction.

In order for a product to become HVI-Certified, a completed certification request form must be submitted to HVI staff along with additional required documentation. HVI staff will review the paperwork, including the lab report, and if all requirements are met, the product will be considered officially HVI-Certified when it is published in the HVI Certified Products Directory. Further, please note that product certification **expires** as soon as it has been removed from the directory. When the product does not appear in the directory, it cannot be marketed as “HVI-Certified” and all product literature must be updated immediately to avoid giving false impressions.



Certified Ratings Program HVI-DESIGNATED LABORATORIES

There are currently two labs approved to conduct HVI certification testing.

HRV/ERV/ISEV TESTING

Exova (formerly Bodycote)
2395 Speakman Drive
Mississauga, ON L5K 1B3 CANADA

Contact: Don Giannini, B. Tech, C.E.T.
Voice: 905.822.4111 Ext. 491
Fax: 905.823.1446
e-mail: don.giannini@exova.com

TESTING FOR ALL OTHER PRODUCT CATEGORIES

Riverside Energy Efficiency Laboratory (REEL) (formerly TEES, ESL)
Texas A&M University
Building 6502
3100 State Highway 47
Bryan, TX 77807 USA

Contact: Kathy Wadle
Voice: 979.845.6404
Fax: 979.845.6334
e-mail: kathrynwadle@tees.tamus.edu



Form Rev 10062009

OFFICE USE ONLY	
Received	_____
Approved	_____
Effective	_____

HOME VENTILATING INSTITUTE APPLICATION FOR MEMBERSHIP

Check Here **REGULAR MEMBER**

Any business (company, corporation) that is engaged in marketing and selling complete residential ventilation products under its trade name(s) in the United States and/or Canada, and has control over the design or manufacture of these products, is eligible to apply for membership. Membership will become effective upon HVI's receipt of the following items:

- A completed membership application
- Signed Membership Agreement
- Your product catalogs and/or brochures
- Approval by the HVI Board of Directors
- Payment of first year's shipping assessment - \$1,500 USD
- Payment of first year's dues - \$3,000 USD
- Payment of annual meeting assessment - \$ 325 USD

Check Here **ASSOCIATE MEMBER**

Any business (company, corporation) that is a supplier of services or products to a Regular member (but does not meet the criteria for Regular membership) is eligible to apply for Associate membership. Membership will become effective upon HVI's receipt of the following items:

- A completed membership application
- Signed Membership Agreement
- Your product catalogs and/or brochures
- Approval by the HVI Board of Directors
- Letter of referral by current HVI Regular Member
- Payment of first year's dues - \$3,000 USD
- Payment of annual meeting assessment - \$ 325 USD

COMPANY NAME _____

MAILING ADDRESS _____

CITY, STATE/PROVINCE _____

COUNTRY _____ POSTAL CODE _____

WEB SITE _____

PHONE _____ FAX _____

PRIMARY CONTACT _____

TITLE _____

E-MAIL ADDRESS _____

AUTHORIZED SIGNATURE _____ DATE _____

Contact HVI staff for wire transfer instructions

If for any reason, your membership application is not approved, your payment will be completely refunded.
****This application serves as your first year membership invoice. In subsequent years invoices will be sent July 1****

Advancing the Value of Residential Ventilation for Healthier Living®

1000 N. Rand Rd., Suite 214 • Wauconda, IL 60084 • USA • Tel: 847.416.7257 • Fax: 480.559.9722 • www.hvi.org

HOME VENTILATING INSTITUTE MEMBERSHIP AGREEMENT

The undersigned, hereinafter referred to as the "Member" hereby confirms, acknowledges, adopts and agrees to be bound by the terms and conditions of this Home Ventilating Institute Application and Membership Agreement (the "Agreement") by and between the Home Ventilating Institute (the "Corporation") and Member. This Agreement shall become effective on the date on which this Agreement is signed by the Member or the date the HVI Board of Directors approves Member's application for membership, whichever is later. Disputes regarding the membership category of the Member shall not act to alter the effective date of this Agreement and shall be resolved by the Corporation's Board of Directors.

Bylaws and Policies: The Bylaws and written Policies of the Board of Directors of the Corporation, as each may be amended from time to time, are hereby incorporated by reference into this Agreement in their entirety. Member agrees at all times to be bound by the current version of the Bylaws, Articles, and Policies of the Board of Directors of the Corporation.

Termination: This Agreement may be terminated by the Member or Corporation at any time in accordance with the Bylaws. Members must provide written notice at least 90 days in advance of the termination effective date. Dues, fees and assessments will continue to accrue during that period. All payments of dues, fees, and assessments are nonrefundable, and Member shall not be entitled to a refund for any dues, fees, or assessment of any type or in any amount.

Proprietary Rights: As a member of the Corporation, Member shall receive a non-exclusive, non-transferable, royalty-free, limited license to the HVI Member logo subject to the terms of this Agreement and the governing documents of the Corporation. In order to protect the goodwill of Corporation, Corporation reserves the right to review and approve all uses of the logo. Member shall, on a regular and periodic basis, certify to the Corporation that the logo is being used solely as allowed under the membership privileges. Member agrees to include all notices and legends with respect to the logo as may be required by this Agreement or applicable federal, state and local trademark laws, or which may be reasonably requested by the Corporation. Member will not contest or impair Corporation's rights in the Marks. Member shall not represent that it has any ownership in the Marks or that it owns any registrations thereof. Upon termination of Member's membership, all rights to the logo shall immediately cease.

Endorsement Prohibition: No Member shall state or imply in any advertisement or other public communication that the Corporation endorses, recommends or supports the use of its product, or state or imply that the Corporation has determined that its product or service meets any recommended specifications, unless specifically allowed by the Corporation.

Entire Agreement/Waiver: This Agreement, which incorporates the Bylaws, Articles, and written Policies of the Board of Directors of the Corporation as amended from time to time, constitutes the entire agreement among the parties with the respect to the subject matter hereof and supersedes all prior oral or written agreements, commitments or understandings with respect to such matters. Inconsistencies between this Agreement and the Bylaws, Articles, or Policies of the Board of Directors shall be resolved in favor of the Bylaws, Articles or Policies. Delay or failure to enforce any right, power or privilege under this Agreement shall not constitute a waiver or impairment of such right, power or privilege.

Amendments: This Agreement may be amended with prospective effect only, by three-quarters vote of the voting members of the Board of Directors of the Corporation.

Governing Law: This Agreement, the rights and obligations of the parties hereto, and any claims or disputes relating thereto, shall be governed by and construed in accordance with the laws of the State of Illinois, not including its choice-of-law rules.

Warranty: The undersigned hereby warrants that he or she is authorized to enter this Agreement and bind the Member to the terms and conditions of this Agreement.

IN WITNESS WHEREOF, this Agreement is executed by the undersigned duly authorized representative of the Member:

Print Member Company Name: _____

Print Authorized Representative Name: _____

Print Authorized Representative Title: _____

Authorized Representative Signature: _____

Date: _____