



## Clarification 02152022 of HVI Publication 920:2020

### HVI PRODUCT PERFORMANCE CERTIFICATION PROCEDURE INCLUDING VERIFICATION AND CHALLENGE©

**Date Approved: 02/15/2022**

**Reference:**

HVI Publication 920:2020 Section 9.1.3.

**Background:**

HVI 920:2020 Section 9.1.3 indicates that “HVI shall conduct at least one verification cycle each year”. During a recent accreditation audit, it was brought to HVI staff’s attention that the section is ambiguous leading some to interpret that each verification cycle must be fully completed in the same calendar year in which it began. HVI staff and partner laboratories strive for 100% completion of each verification cycle within a single calendar year; however, it is not uncommon for verification cycles to carry over into the subsequent fiscal year due to testing lab availability, procurement, and shipping delays, and/or failure resolutions which extend beyond the usual completion timeline. Throughout the past sixty (60) or more years, it has been generally understood that the cycle does not end with the calendar year, but that progress will continue until the verification cycle is complete.

**Clarification:**

If a verification cycle cannot be completed in the calendar year initiated, the verification cycle will continue until complete.

**Question:**

Does HVI Publication 920:2020 Section 9.1.3 require a verification cycle to be fully completed in the same calendar year in which it was initiated?

**HVI Answer:**

No

**Comment:**

When it becomes clear that a verification cycle cannot be completed in the calendar year in which it was begun, the HVI CEO shall be notified by the HVI Certification Staff, with an explanation of issues encountered and the estimated timeframe for completion.